**Allan Rivera Hidalgo**

Allan.riverahidalgo83@myhunter.cuny.edu**│** 917-520-0721**│** 430 68th Street Apt #4 Brooklyn, NY 11220

E D U C A T I O N

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| **Hunter College, City University of New York** | **New York, NY** |
| *Bachelor of Arts in Economics, expected May 2026*  *Coursework: Intro to Economics, Principles of Microeconomics, Principles of Macroeconomics, Math 101, Math 125, Intro to International Relations, Intermediate Italian 202, POLSC 200 Intro to Political Ideas.* |  |

**Borough of Manhattan Community College, City University of New York**

Associates Degree in Liberal Arts (A.A) (2022)

▪ Coursework: Fundamentals of Public Speaking, Literacy Practices, American Government, Intro to Human Services and Social Work, Philosophy, Journalism: News Writing, Intro to Literature

AWARDS **Brooklyn, NY**

* Certificate for 36 hours of Community Service by the Make a Difference Club,2019
* Most Valuable SYEP Award, 2017-2019
* Peter F. Vallone Academic Scholarship (Formerly known as the New York City Council Merit Scholarship)

- rewards New York City high school graduates who have proven their ability to succeed academically

while they were in high school.

E X P E R I E N C E

**Skirball Science Learning Center at Hunter College, City University of New York New York, NY**

*Administrative Assistant/ Front Desk March 2024 – May 2024*

* Checked in students into tutoring and study services.
* Created appointments for students.
* Operated the navigate system.

**SCO Center for Family Life at PS.971, PS.503/506, PS.1 and PS.939 Brooklyn, NY**

*Volunteer/CIT/SYEP/Assistant Group Leader/Group Leader July 2017 – August 2023*

* Provided childcare service and led groups of children on program train trips, games/activities and show dance performances.
* Clearly and effectively exchanged information, ideas, and perspectives with persons inside the organization.
* Participated in a 10-week selective training program to build on professional coaching and leadership skills.
* Identified and responded to children’s needs based upon an understanding of situational context and relevant information.
* Recognized and capitalized on personal and team strengths to achieve organization goals.
* Led workshops and trained adolescents on how to lead purposeful games/activities with children.
* Created and maintained relationships to work effectively toward common goals.
* Collaborated with Program Directors, Coordinators, Specialists, Paraprofessionals, and co-workers.
* Evaluated adolescents in their work performance and provided feedback.
* Implemented feedback received from supervisors into my work.
* Managed a small team of counselors in training.

**Modell’s Sporting Goods (Retail Company) New York, NY**

*Sales Associate November 2019 – December 2019*

* Worked as part of a team to achieve store goals.
* Provided likeable engaging customer service.
* Assisted in color coding and organizing apparel.

SKILLS

**Technical**: Proficient in Microsoft Word, Excel, PowerPoint, and Microsoft Teams

**Languages**: Fluent in Spanish; Intermediate in Italian

**Additional Skills**: Activity planning, Group Leadership, communication, teamwork.

**Interests**: Fitness and Well Care, Literature, Photography, Sports, Politics, vlogging, language learning, gaming, volunteering.